

SOUTH AUSTRALIA

In the matter of the estate of*

(insert protected person's full name)

The Protected Person of *

(insert protected person's current address)

I, * of**

(*Your name)

(**Your address)

Being the Administrator appointed by the South Australian Civil and Administrative Tribunal (SACAT) under Section 35 (1) (b) of the *Guardianship and Administration Act 1993* in the State of South Australia, do hereby solemnly and sincerely declare as follows:

For the financial year ending the **30th of June, 20***

(*insert year)

1. The attached financial statements, being statement of receipts and payments, cash reconciliation statement, and statement of assets and liabilities, are a true and fair record of the financial activities of the estate of the protected person;
2. All payments over one hundred dollars can be supported by an official invoice;

(*Cross out whichever is not applicable for question's 3-14)

3. I **have/have not**# entered into any agreement for the purchase of any real property or there has/has not been any real property purchased without the consent of the Guardianship Board;
4. I **have/have not**# entered into any agreement for the sale of any real property or there has/has not been any real property sold without the consent of the South Australian Civil and Administrative Tribunal;
5. I **have/have not**# lent any funds of the estate;
6. I **have/have not**# borrowed any funds on behalf of the estate, or used any credit facilities or credit card(s);
7. I **have/have not**# granted Power of Attorney(s) on behalf of the estate;
8. I **have/have not**# incurred expenditure on behalf of the estate for maintenance, education, or advancement for any children, or grandchildren of the Protected Person, beyond the limit allowed by regulation, pursuant to Section 39(3) of the *Guardianship and Administration Act 1993*;

9. I **have/have not**[#] made a gift(s) of cash, real property, assets, or personal property from the estate;
10. I **have/have not**[#], on behalf of the estate, incurred expenditure for accommodation/maintenance for the benefit of the spouse and/or children of the Protected Person, beyond the amount provided by regulation, pursuant to Section 39(3) of the Guardianship and Administration Act 1993;
11. I **have/have not**[#], on behalf of the estate, incurred expenditure for repairs or improvements on the property of the Protected Person beyond the amount provided by regulations, pursuant to section 39(3) of the *Guardianship and Administration Act 1993*;
12. I **sought** the present wishes of the Protected Person of all matters, where and when practicable to do so, and consideration was given to his/her wishes;

or[#]

I **did not seek** the present wishes of the Protected Person because it was impossible or not practicable to do so;
13. In any decision I have made on behalf of the Protected Person or the estate of the Protected Person;

I formed an opinion only after due consideration was given as to what would have been the wishes of the Protected Person had he/she not been mentally incapacitated and I have reasonable evidence to support that opinion:

or[#]

I have not formed an opinion as to what would have been the wishes of the Protected Person as there was no reasonable ascertainable evidence as to that;
14. To the best of my knowledge the Protected Person **does/does not**[#], have an approved National Disability Insurance Scheme (NDIS) plan.

and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the "Oaths Act, 1936" and as required by Section 44 (3) (b) of the *Guardianship and Administration Act 1993*.

Declared at }
 This day of }
 } _____
 } Administrator
 }
 Before me:- }

JUSTICE OF THE PEACE or a
 COMMISSIONER for taking
 Affidavits in the Supreme Court